

Quality Assurance Supervisor – Plainview, MN

GENERAL SUMMARY:

Supervise the Quality Control functions in product production, frozen packaging, labeling, and shipping.

PRINCIPLE DUTIES AND RESPONSIBILITIES:

- Supervise Quality Control Personnel and test during production, packaging, labeling, and shipping. Train personnel in quality tests and procedures.
- Advise production personnel on quality matters and specifications.
- Document out of specification product to be isolated and held.
- Check laboratory equipment and re-agents to assure proper performance.
- Perform sampling and monitoring of waste disposal and lysimeter sampling.
- Perform necessary miscellaneous chemical and microbiological sampling.
- Perform sanitation and pest control inspections and follow up.
- Keep necessary records and maintain proper reporting of test results.
- Ensure employees maintain work area in a clean and orderly manner.
- May perform other duties as assigned by the Quality Control Superintendent.
- Ensure employees follow Lakeside Foods established policies and procedures for their job as described in the training manual and orientation program.
- Notify Quality Assurance Manager immediately if any unsafe or potentially hazardous conditions are discovered.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED:

Knowledge:

- Associate degree (A.A.) or equivalent from two-year college or technical school; or three to five years related experience and/or training; or equivalent combination of education and experience.

Reasoning Ability:

- Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists.
- Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

TEAMWORK AT LAKESIDE (TAL):

- Through individual and team efforts, enthusiastically work toward the continuous improvement of his/her job, work area, department and Lakeside as a whole. Fully participate in TAL by "living" Lakeside's Standards of Conduct and being an active member of operational and project teams. By action and work, clearly and visibly demonstrate the spirit of teamwork, cooperation and respect for others in all business transactions and exchanges.

PHYSICAL DEMANDS:

- While performing the duties of this job, the employee is frequently required to stand and walk. The employee is occasionally required to sit; use hands and fingers to handle or feel objects, tools, or controls; and reach with hands and arms.

WORK ENVIRONMENT:

- While performing the duties of this job, the employee occasionally works near moving mechanical parts and in outside weather conditions.
- The noise level in the work environment is usually moderate.