



Enterprise Systems Administrator – Manitowoc, WI

General Summary:

The Enterprise Systems Administrator is responsible for the advanced technical design, analysis, development, documentation, configuration, and maintenance of the organization's complex Enterprise Systems, including servers, storage, and software. Is also responsible for the direction, information, and recommendations regarding Enterprise Systems' configurations and installations.

Principle Duties and Responsibilities:

- Leads and manages assigned projects and software components to deliver services in accordance with established strategic objectives.
- Contacts and coordinates with vendors to install and configure server/storage infrastructure.
- Manages the design, development, installation, and maintenance of server hardware and software, including disaster recovery equipment.
- Establishes and implements Enterprise Systems' policies, procedures and standards, ensuring conformance with information systems and objectives.
- Lead and drive definition, implementation and enforcement of systems administration operational processes, procedures, policies and associated documentation. Ensure that system hardware, operating systems, software systems and related procedures adhere to standards, methodologies and policies.
- Provides high level technical support for server and desktop hardware, storage systems, software and applications, including on call rotation.
- Supports and mentors Help Desk staff.
- Includes multi-site responsibilities.
- Instructs users in the use of equipment and/or software programs.
- Analyzes technology and assists in planning through ongoing research.
- Manages and provisions virtual servers in the VMware environment.
- Other duties as assigned.

Skills and Knowledge:

- Demonstrated working knowledge of Windows servers, desktop products, and networking equipment including:
 - Windows 2008/2012R2
 - Exchange
 - Citrix XenDesktop / Netscaler / SSO

- VMware vSphere 6+
 - Microsoft Office 2007 thru O365 (2016)
 - Active Directory / DNS / DHCP / NPS / Print Server / Certificate Authorities
 - Mitel VoIP (MiCollab)
 - Hosted Email Security (HES)
 - SaaS
 - Monitoring and Alerting Tools
- Thorough knowledge of PC/LAN/WAN communication software and hardware, and software management software.
 - Basic TCP/IP, Windows 2008/2012R2 networking skills are required.
 - Demonstrated working knowledge of current protocols, server and desktop technologies.
 - Scripting experience.
 - Extensive implementation experience with multi-vendor network systems.
 - Excellent interpersonal, written and verbal communication.
 - Strong organizational skills.

Education and/or Experience:

- Associate's degree in Computer Science.
- Microsoft / VMware / Citrix / ITIL certifications preferred.
- One to three years experience in systems design and administration in a Windows / VMware environment.
- Works harmoniously with other to accomplish tasks.

Teamwork at Lakeside (TAL):

- Through individual and team efforts, enthusiastically work toward the continuous improvement of his/her job, work area, department and Lakeside as a whole. Fully participate in TAL by "living" Lakeside's Standards of Conduct and being an active member of operational and project teams. By action and work, clearly and visibly demonstrate the spirit of teamwork, cooperation and respect for others in all business transactions and exchanges.
- Proactively create an environment that clearly and sincerely encourages the spirit of TAL in all areas of responsibility.

Work Environment:

- Good working environment, including a non-smoking work place. Adequate lighting, controlled atmospheric conditions, quiet surroundings, etc.

Interested applicants should contact:

Lakeside Foods, Inc.
Attn: Director of Human Resources
808 Hamilton St
P.O. Box 1327
Manitowoc, WI 54220
or e-mail: lakeside@lakesidefoods.com

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